



## HR SUPPORT PACKAGE, PLUS

With HR Support Plus, you receive professional HR Help Desk Hot-line Support, a Compliance & HR Practice Review, a Customized Employee Handbook, Employee Opinion Survey, Access to the HR Resource Center, Legal Updates, Monthly Newsletter and Training that helps you achieve results through your most important asset - your people.

- √ **HR Help Desk “Ask an Expert” (801) 685-8400** or [Question@hrserviceinc.com](mailto:Question@hrserviceinc.com)  
Call or E-mail when needed for assistance on any employee challenge, compliance question or needed people management technique. Speak with highly trained experts in HR.
- √ **HR Compliance & Practice Review**  
Receive an overview of your organization’s human resource compliance and people management practices.
  - Identify current or potential legal risks, needed policies and procedures.
  - Receive ideas on “best-practice” human resource management techniques.
- √ **Employee Handbook Customization**  
Policy and procedure guidelines that communicate important expectations, guide decisions, govern employment practices and create a positive work environment. On-going updating of handbook.
- √ **Employee Opinion Survey**  
Keep a pulse on employee morale and perceptions with this highly informative employee opinion survey done on-line once per year.
- √ **HR Resource Center – Forms, Templates, Tools and Guidelines**  
This resource provides every kind of HR form, document, and template you may ever need. Access leader guidelines on how to perform important HR functions like discharges, appraisals, interviews and more.
- √ **Legal Update Notifications**  
We keep you informed and up to date on legal changes that affect you and your employees.
- √ **Newsletter: “HR Solutions”**  
Receive state-of-the-art HR techniques and ideas on people management challenges, compliance concerns, trends, and changes in this valuable monthly newsletter.
- √ **Training**  
Participate in quarterly training seminars and webinars providing high impacting people management techniques, and results. We provide up-to-date HR techniques, solutions and compliance guidance for any employee challenge.